



**Minutes of the Annual Meeting of the Parish Council held at the Village Hall Upper Boddington
on Wednesday 8 May 2024 at 7.30pm**

Councillors: Didier Ramsden (DR), Chris Colles (CC), Stuart Nichols (SN),
Mark Thompson (MT), Derek Williams (DW)

Officers: Lesley Johnson (Clerk)

Other attendees: JRWG Chair Caroline Sheers (CS), PLR Paul Smith (PS)

1. To elect the Chairman for the year 2024-2025 and receive the declaration of acceptance of office or approve when it will be received.

Cllr DR was nominated and re-elected as Chairman for the year 2024-2025 and signed the declaration of acceptance of office witnessed by the Clerk.

2. To elect the Vice Chairman for the year 2024-2025.

Cllr MT was nominated and re-elected as Vice Chairman for the year 2024-2025.

3. To receive and approve apologies for absence.

Council **RESOLVED** to approve the absence of Cllr JC, Cllr SJ and Dr Malcolm Stewart (RFO)

4. To receive members declarations of Disclosable Interests for items on the Agenda.

Cllr CC declared an interest in item 18h on the agenda.

5. Appointments

a. No change to councillors appointed to Task Groups

- i) Personnel
- ii) Sustainability
- iii) JRWG

b. No change to councillor interests.

6. To set the dates of Council Meetings for 2024-2025.

Council **RESOLVED** to continue to hold the monthly meetings on the second Wednesday of the month. The dates of the forthcoming 2024/25 meetings will be displayed on the noticeboards and on the pc website.

7. Annual Parish Meeting

a. Council **RESOLVED** to hold the 2025 Annual Parish Meeting on Wednesday 2 April 2025.

8. Minutes

a. Council **RESOLVED** to approve the minutes of the BPC meeting held on Wednesday 10 April 2024 previously circulated.

b. The draft minutes of the Annual Parish Meeting held on Wednesday 3 April 2024 were reviewed and will be published on the pc website.

9. Open Forum.

No matters were raised.

10. Risk Assessments and Health and Safety topics, if any.

No items to discuss.

11. HS2/Friends of Boddington Update.

- a. Council received the written update from Friends of Boddington.
- b. Council **RESOLVED** to offer FOB the services of the Clerk to attend and minute FOB meetings.

12. Joint Recreation Working Group/Village Hall.

- a. Council received an update from CS, Chair of the JRWG. Councillors unanimously agreed to the date of the fireworks event on Sunday 3 November 2024, subject to the Clerk receiving a satisfactory risk assessment. A summer garden party will also take place on 3 August 2024 to raise funds for the VH extension and for cancer charities following the recent diagnosis of both King Charles III and the Princess of Wales.

13. Sustainability Strategy Task Group

- a. Council received an update from the Sustainability Strategy Task Group Chair MT

14. Police Liaison Representative (PLR)

- a. Council received a report from the PLR.
- b. Council **RESOLVED** to re-appoint Paul Smith as PLR for Boddington.

15. Jubilee Field

Council **RESOLVED** to consider a proposal for DDay 80th anniversary event.

16. Finance

- a. Council **RESOLVED** to approve the following receipts since the last meeting.

Date	Ref	Payee	Amt inc VAT	Purpose
9/4/24	7	Lloyds Bank	£11.64	Interest to 9 th March
	9	HMRC	£1,200.82	VAT refund to 31 March
26/4/24	14	WNC	£27,673.00	Precept first half
23/4/24	15	Aura Wind	£3,738.23	Turbine fund income
		Total Amount	£32,623.69	

b. Council **RESOLVED** to approve the following payments made since the last meeting.

Paid Date	Ref	Payee	Amt inc VAT	Purpose
18/3/24	159	Adexa Direct *	£1,374.00	Furniture for toilet block
15/4/24	160	Sheerclass Computing	£43.17	Domain Name renewals
15/4/24	161	LC Hedging and Grass Maint.	£420.00	Grass cut & Strim
		Approved last month as item d	£1,837.17	
	1	Lesley Johnson	£915.28	Salary & Expenses
	2	HMRC	£102.64	PAYE April
15/4/24	3	Jubilee Field Community group	£100.00	Maintenance April
15/4/24	4	The White Cleaning Company	£86.40	Toilet cleaning March
15/4/24	5	NPower	£371.67	Electricity Jan - Mar
	6	NCALC	£796.11	Annual memberships
		Approved last month as item e	£2,372.10	
		Total Amount	£4,209.27	

c. Council **RESOLVED** to authorise payment of the invoices and expense claims set out below.

Inv Date	Ref	Payee	Amt inc VAT	Purpose
11/4/24	8	LC hedging & Grass Maintenance	£420.00	Grass 1 st cut Apr
23/4/24	10	LC hedging & Grass Maintenance	£420.00	Grass 2nd cut Apr
	11	Dr Malcolm Stewart	£155.88	Zoom renewal
	12	Information Commissioner	£35.00	Annual fee
28/4/24	13	The White Cleaning Co	£93.60	Toilet cleaning April
31/5/24	16	Lesley Johnson	£910.12	Salary May
31/5/24	17	HMRC	£116.86	PAYE May
		Total	£2,151.46	

d. Council **RESOLVED** to authorise payment of the invoices received after publication of the Agenda and prior to the Parish Council Meeting.

Inv Date	Ref	Payee	Amt inc VAT	Purpose
7/5/24		Jubilee Field Community Group	£100.00	Maintenance May

e. Council **RESOLVED** to approve the Bank Movement, Balances and Reconciliation at month end which include items at (c) above but excludes any at (d) above.

Account movements	Current account	Deposit Account	Term Deposits
Cashbook Balance as at 31 March 2024	£35.96	£12,651.72	£102,773.53
Receipts noted & received after agenda	£0.00	£0.00	£0.00
Receipts since last meeting (a above)	£4,939.05	£27,684.64	£0.00
Approved at last meeting as item e (c above)	(£2,372.10)	£0.00	£0.00
To be approved at this meeting (d above)	(£2,151.46)	£0.00	£0.00
Nett inter account transfers	£5,144.38	(£5,000.00)	(£144.38)
Cashbook Balance at 30 April 2024	£5,595.83	£35,336.36	£102,629.15
Total Reserves at 30 April 2024			£143,561.34

Reconciliation of Bank to Reserves			
Nationwide Term Deposit – 125 Days notice			£46,282.12
Nationwide Term Deposit – 95 Days notice			£30,000.00
Nationwide Term Deposit – 35 Days notice			£6,304.57
Redwood Bank Term Deposit – 95 days			£10,000.00
Redwood Bank Term Deposit – 35 Days Notic			£10,042.46
Total term Deposits			£102,629.15
Lloyds Deposit – on demand			£35,336.36
Lloyds Current Account			£9,561.32
Total at Bank 29 April 2024			£147,526.83
Add Unpresented Receipts transfer (Interbank transfer)			
Less unpresented Payments			
Lesley Johnson (Apr)		(£915.28)	
HMRC (Apr)		(£102.64)	
NCALC		(796.11)	
LC Hedging & Grass Maint		(£840.00)	
Dr Malcolm Stewart		(£155.88)	
ICO		(£35.00)	
The White Cleaning Co		(£93.60)	
Lesley Johnson (May)		(£910.12)	
HMRC (May)		(£116.86)	
			(£3,965.49)
Boddington Parish Council Reserves			£143,561.34

f. Council **RESOLVED** to approve and amend the current allocation of reserves as at 30 Apr 2024

Description	31 Mar	30 Apr
Highways/cycle track	£ 5,000.00	£ 5,000.00
Toilet Block replacement	£ 1,500.00	£ 1,500.00
CCPF maintenance per minute 2021/22 61b	£ 1,000.00	£ 1,000.00
Playground equipment	£ 31,500.00	£ 31,500.00
Turbine Grant	£ 3,204.00	£ 6,942.00
Village Hall Extension pledge	£15,000.00	£15,000.00
Lighting maintenance & replacement	£ 6,000.00	£ 6,000.00
Parish plan continuing work	£ 3,500.00	£ 3,500.00
Legal and professional fees	£ 4,000.00	£ 4,000.00
Refurbish UB Phone box and fit out LB Phone Box	£ 1,000.00	£ 1,000.00
Churchyard maintenance contingency fund	£ 8,500.00	£ 8,500.00
Jubilee Field maintenance contingency fund	£ 3,000.00	£ 3,000.00
Boddington & District Gardeners Assoc.	£643.00	£643.00
Election Costs	£ 3,000.00	£ 3,000.00
Allocated Reserves	£86,847.00	£90,585.00
Unallocated Reserves	£28,614.21	£52,976.34
Total Reserves	£115,461.21	£143,561.34

- g. Council **RESOLVED** to approve the regular payments list and authorise the RFO to make payments up to the total annual budget without pre-approval from the Council.

Description	Budget
Salaries, HMRC, Expenses etc	£ 13,355
Electricity usage and Lighting maintenance	£ 1,400
Maintenance Grass, Hedges & trees	£ 9,200
Maintenance Play, Pitches, Cycle Tracks	£ 3,700
Consumables- Toilets, Defibrillator, grit etc	£ 2,200
Hire of meeting room	£ 400
Loan repayments (Capital & Interest)	£ 6,123
IT-subscriptions, consumables, domains	£ 1,400
Subscriptions-NALC, NCALC, SLCC, ICO, ACRE	£ 728
Insurance	£ 1,400

The dual payment process will remain in place, so all payments will be authorised by two councillors before being made. Councillors will be informed of payments at the first meeting following payment and payments made will be listed on the next agenda for confirmatory approval.

- h. Council **RESOLVED** to agree the contribution of £400 to the PCC for the upkeep of the churchyard

17. Audit

- a. Council **RESOLVED** to approve the report of the NCALC internal auditor
- b. Council **RESOLVED** to instruct the RFO to post the AGAR Annual Internal Audit Report and the IAS Report to the parish website

18. Planning Applications

Council considered planning applications received since the last meeting with comments to submit:

- a. **2024/1224/Full** – Comment: BPC is not in favour of retrospective planning
- b. **2024/1353/FULL** – Comment: BPC believe this to be retrospective and are not in favour of retrospective planning.
- a. **2024/2285/FULL** (revised scheme 2023/6424/FULL) – No comment

19. Council Statements

No Council Statements to be issued to the public.

The Chairman closed the meeting at 20:26.